

MEDIA ANNOUNCEMENT

NEW PROCEDURE FOR IMPORTATION OF PERSONAL ORDERS UNDER THE CONTROL OF THE DEPARTMENT OF PHARMACEUTICAL SERVICES, MINISTRY OF HEALTH

With reference to the 'Guideline on Runner Activities During COVID-19 Situation' issued by the Prime Minister's Office. It is necessary for all individuals wishing to bring in their orders for personal use from across land borders to engage a registered forwarding company to carry out the task on your behalf. All importation of products will need to be declared via online through Brunei Darussalam National Single Window (BDNSW).

In this regard, the procedure at the Department of Pharmaceutical Services with respect to endorsement of controllable items has been updated accordingly. Henceforth, it is no longer necessary to use the Department's 'Application For Exemption – Importation of Cosmetic products or Traditional Medicine and Health Supplement Products for Personal Use' form.

Effective from 20th October 2020, the updated procedure for importing items under the control of the Department of Pharmaceutical Services such as Cosmetic products, Traditional Medicine and Health Supplement Products for personal use is as per the following:-

1. Clients to approach a registered forwarding company to engage them for service. It is recommended that this be done in advance prior to arrival of your item(s). The list of registered companies can be viewed on website of the Prime Minister's Office. (<http://www.pmo.gov.bn/CMGB/Home.aspx>).
2. Bring along all the necessary documents to the registered forwarding company, such as your identity card, invoice, product catalog or photo of the product showing clearly the product label including name of product and its ingredients, and a letter of request stating the item(s) is for personal use.
3. The forwarding company engaged by the client will need to submit the Import Declaration Form via online through the BDNSW. Once declaration is approved by the Royal Customs and Excise Department, the declaration will need to be printed and submitted to the Compliance and Licensing Section (CLS) of the Department of Pharmaceutical Services (either by the client or the forwarding company) for endorsement/approval at the following address:

**Compliance & Licensing Section (CLS)
First Floor, Simpang 433, Lebuhraya Rimba,
Kampong Madaras, Mukim Gadong A**

For further enquiries:

Email: pharmacy.enforcement@moh.gov.bn

Telephone: 2393298 sambungan 208

4. Collect the endorsed declaration form from CLS upon receipt of text message for purpose of customs clearance. It will take 1-3 working days for the endorsement process to be completed.

Those personal imports via the Mail Processing center at Old Airport Road, Berakas will be referred to the pharmacy counter prior to customs clearance. While for those personal imports via air cargo and sea route will be issued a Notice of Seizure by Royal Customs and Excise Department and the importer will be referred to CLS prior to customs clearance.

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Reference : KK/PR 4/1

Date : 16 Rabiulawal 1442 / 2 November 2020